



Welcome Parents and Coaches to the new online athletic registration for Apex High School. The system that we will be using is called [Dragon Fly](#). Both Parents and Coaches will need to sign up either on the app (you will need to download the app) or on a desktop/laptop.

Click [HERE](#) for sign up instructions.

Parents need to sign up in order to do the following:

1. Add their child(ren) to their account
2. Connect to Apex High School
3. Complete online paperwork to participate in sports at Apex High School

Coaches need to sign up in order to do the following:

1. See the students that have signed up for your team
2. See the physical date for each student
3. Complete the annual online Concussion Statement form

## PARENTS:

*If you have already signed up, added your child(ren), and connected to Apex High School please go ahead and complete the online information.*

Pay attention to the information below.

**DRAGONFLY** < Save & Finish Later John Test Review

9 OUT OF 9 COMPLETED

This form can be filled out online. If you do complete it online, you will need to print it out to take to your physical exam appointment for the Dr to review. If you complete a hard copy, you will need to upload it into the registration.

✓ WCPSS STUDENT-ATHLETE TRAVEL FORM	APPROVED
✓ RULES & CODE OF ETHICS CONTRACT/SOCIAL MEDIA POLICY	APPROVED
✓ GPELLER-WALLER NCHSAA STUDENT-ATHLETE & PARENT/LEGAL CUSTODIAN CONCUSSION INFORMATION SHEET	APPROVED
✓ NCHSAA ELIGIBILITY, CONSENT TO PARTICIPATE AND RELEASE FORM	APPROVED
✓ PPE HEALTH HISTORY FORM	APPROVED
✓ PPE PHYSICAL EXAMINATION FORM	APPROVED
✓ PPE MEDICAL ELIGIBILITY FORM	APPROVED
✓ WCPSS HIGH SCHOOL ELIGIBILITY PACKET	APPROVED

These forms will need to be printed out and taken to the Dr for completion. Upon completion, you will need to upload it into the registration.

## Coaches:

The screenshot shows the Dragonfly TEST COACH interface. At the top, it says 'TEST COACH' and '0 OUT OF 2 COMPLETED'. Below this is a progress bar at 0%. The main content area is titled 'Apex High [ 2021-2022 ]' and lists tasks for Taylor to be eligible to coach. The first task is 'UPDATE MEDICAL & DEMOGRAPHIC INFO FOR 2021-2022' with a 'START' button. The second task, 'GFELLER-WALLER NCHSAA SCHOOL & ATHLETIC PERSONNEL CONCUSSION STATEMENT FORM', is highlighted with a red box and a red arrow pointing to it, with a 'START' button next to it. A sidebar on the left contains navigation options like 'Today', 'Organizations & People', 'New People', 'Forms Library', 'Vault', 'Payments', 'My Money', 'Calendar', 'Game Schedules', 'Assignments', and 'Cards & Events'. The user's name 'MILES KLIEWER' is visible at the bottom left.

Coaches will need to go back into their registration or complete it during the registration process and complete this form. It is completed on an annual basis. You are not allowed any contact with students until this is completed for each upcoming academic year.

## ALL:

If you want more instruction in these processes, please check out the following links.

1. PARENTS click [HERE](#).
2. COACHES click [HERE](#).

## Parents, here are the documents that you will need for the registration process.

1. [Health History form](#)- This form can be filled out online. If you do complete it online, you will need to print it out to take to your physical exam appointment for the Dr to review. If you complete a hard copy, you will need to upload it into the registration.
2. [Physical Exam form and Medical Eligibility form](#)- These forms will need to be printed out and taken to the Dr for completion. Upon completion, you will need to upload them into the registration.